

iPrep Academy - Opening of Schools Procedures Lower Academy – 2019-2020

August 17th: Pre-K Parent/Student Meet & Greet @ 10:00 a.m. ~ Pre-K Classes

August 19th: First day of School ~ All PK – Kindergarten parents will come in and stay till 9:00 a.m. (Parents will help children with school supplies and meet the teacher).

August 20th – 21st: 2nd – 3rd day of school ~ **Only PK parents** will come in and stay till 9:00 a.m.

August 22nd: Independence Day Starts @ iPrep ~ All students will walk in on their own.

Opening of Schools Morning Arrival/Holding Rooms: Pick-up 8:10 a.m. (PK - 1), 8:20 a.m. (Grades 2 - 5)

PK – PK Classes: All PK teachers will help organize our babies.

K-1 Cafeteria: (Lined up by class) *Ms. E. Hernandez, Ms. Rosario, and Ms. Vasquez* will organize.

2nd – 3rd grade iPlay: (Lined up by class) – *Ms. A. Gamez and Ms. E. Martinez* will organize.

4th – 5th grade 1st Floor Café/Hallway: *Ms. Gonzalez and Ms. Navarro* will organize.

- At 8:00 a.m. Grade 3 - 5 students will have breakfast and wait to be picked-up at 8:20 a.m. by their teachers.

***Main Cafeteria Monitor:** Ms. Lopez

*Ms. Lopez will monitor all students having breakfast between 7:50 – 8:20 a.m.

Morning Arrival - Rainy Days ☁️🌧️:

3rd grade: Relocated to the 3rd grade hallway. (Seated) – Supervised by Ms. E. Martinez

4th grade: Relocated to the 4th grade hallway. (Seated) – Supervised by Ms. Gonzalez

5th grade: Prior to 7:55 a.m., seated in the back tables of the 1st floor cafeteria– Supervised by Ms. Lopez.

Dismissal:

Teachers will make sure to know how children go home.

(1). After-care Managers will provide a roster of students enrolled. After-School Care (ASC) leaders will pick up their children at 1:45 p.m. (PK-1st), 3:00 p.m. (2nd – 8th). (2). Morningside Park Students: Teachers will be provided with a list of students enrolled in the Morningside Program. Bus line: Supervision by Ms. Barreiro and Ms. Koogle.

(3). Parent Pick-Up – Grades PK – 4: Drive-thru on 15th Terrace and NE 2nd Avenue.

Parent Drop-off and Pick-Up – Grade 5: Drive-thru behind the Parking Garage on NE 1st Court and NE 14th Street. *Only students in Grade 5 who have a younger sibling will be able to enter through the parking lot on 15th Terrace and NE 2nd Avenue.*

Reminder!!!

Longer DROP OFF and PICK UP LANE!!! There is a Longer DROP-OFF and PICK UP LANE!!! The drive-thru lane has been expanded to fit more cars. Teachers will line up by grade level and signs will be posted on the fence. Please make sure to pull up all the way to the front so that more cars can fit. Please DO NOT get out of your vehicle for drop-off or pick-up. This is a TRUE safety concern and remember to drive 5MPH, we love our kids!